

TRAVEL APPROVAL FORM

Department: JP 2

Event Name: Texas Justice Court Training Center

Location: Denton

Event Dates: March 20, 2023- March 22, 2023

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:
Jessie Reynolds

Court Decision:
This section to be completed by County Judge's Office

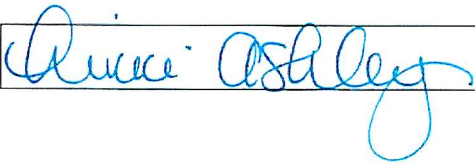
COMMISSIONERS COURT

NOV 27 2023

Approved

Required Documents Checklist:

- ** Same-Day Travel - Commissioners Court Approval is not required ****
- Overnight Travel**
- Travel Approval Form
 - Registration Information or Confirmation
 - Itinerary, Agenda, or Breakdown
 - Hotel Information, Confirmation, or Hotel Reservation Request Form
- For Out of State Travel, please also include:**
- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
 - Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: 



INVOICE

Jessica Marie Reynolds (X004878)
247 Elk Dr., Suite 107
Burleson, TX 76028

Transaction Basket: 3176
Date: 02/Nov/2023 11:39AM
Page 1 of 2

Experience Court Personnel Seminar - Denton

Location: Embassy Suites Denton
Dates: 2024-03-20 - 2024-03-22

Conference Registrations

Cancellation Request Deadline: Mar/06/2024 12:00 AM

Conference Registration

Subtotal: \$ 150.00
Total: \$ 150.00

Lodging Fee (Quantity: 1)

Lodging Fee

Subtotal: \$ 110.00
Total: \$ 110.00

Grand Total: \$ 260.00

JESSICA MARIE REYNOLDS
247 ELK DR., SUITE 107
BURLESON TX 76028



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Burleson, TX 76028

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Page 2 of 2

ACCOUNT ACTIVITY:

On Account

| | |
|--|-------------------------|
| Invoice 3176-1 (Due Date: Feb/26/2024) | \$ 260.00 |
| Total On Account: | <u>\$ 260.00</u> |
| Total Amount Due: | <u>\$ 260.00</u> |

JESSICA MARIE REYNOLDS
247 ELK DR., SUITE 107
BURLESON TX 76028



Conference Name: Experience Court Personnel Seminar - Denton
Location: Embassy Suites Denton
Conference Dates: 20 Mar 2024 - 22 Mar 2024
Participant Name: Jessica Marie Reynolds

Selected Sessions

Participant Jessica Marie Reynolds is registered in the following sessions as of Nov 15, 2023 3:51:56 PM

| Session | Tracks | Location | Date | Time | Speaker |
|--|------------------------|--------------------------|----------------------|------------------------|-------------------------|
| Welcome and Orientation | | Embassy Suites Denton | 20 Mar 2024 | 12:45 PM - 01:00 PM | |
| Procedural Fairness | | Embassy Suites Denton | 20 Mar 2024 | 01:00 PM - 03:00 PM | |
| EPO Reporting and Other Magistrate Duties for Clerks | | Embassy Suites Denton | 20 Mar 2024 | 03:00 PM - 05:00 PM | |
| Unusual Eviction Issues: Filing through Judgment | | Embassy Suites Denton | 21 Mar 2024 | 08:00 AM - 10:00 AM | |
| Eviction Appeals Scenarios | | Embassy Suites Denton | 21 Mar 2024 | 10:00 AM - 12:00 PM | |
| Deferred Disposition & DSC | | Embassy Suites Denton | 21 Mar 2024 | 01:00 PM - 02:00 PM | |
| Citations, Complaints, & When Criminal Defendants Don't Appear | | Embassy Suites Denton | 21 Mar 2024 | 02:00 PM - 04:00 PM | |
| Creating Criminal Judgments | | Embassy Suites Denton | 21 Mar 2024 | 04:00 PM - 05:00 PM | |
| Leadership | | Embassy Suites Denton | 22 Mar 2024 | 08:00 AM - 10:00 AM | |